

Microsoft										
Courses		Exam	Duration	Price (excl. VAT)	Scheduled dates					
					Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10
Applications										
OFFICE 2007 Introductory courses										
IN-WRD7	Microsoft Word 2007		1 day	R 600.00	1	2, 30		11		
IN-EXL7	Microsoft Excel 2007		1 day	R 600.00	2	5	2	25		6
IN-PPT7	Microsoft PowerPoint 2007		1 day	R 600.00		10	7		25	
IN-OUT7	Microsoft Outlook 2007		1 day	R 600.00	8	12	9		11	
IN-ACC7	Microsoft Access 2007		1 day	R 600.00	9	16	10		22	
IN-PRJ7	Microsoft Project 2007		1 day	R 600.00		19		14		
OFFICE 2007 Intermediary courses										
TM-WRD7	Microsoft Word 2007		1 day	R 700.00	21	3, 31		12		
TM-EXL7	Microsoft Excel 2007		1 day	R 700.00	22	6	3	26		7
TM-ACC7	Microsoft Access 2007		1 day	R 700.00	23	17	13		23	
OFFICE 2007 Advanced courses										
AD-WRD7	Microsoft Word 2007		1 day	R 700.00	26	4	1	13		
AD-EXL7	Microsoft Excel 2007		1 day	R 700.00	27	9	6	27		8
AD-PPT7	Microsoft PowerPoint 2007		1 day	R 700.00		11	8		26	
AD-OUT7	Microsoft Outlook 2007		1 day	R 700.00	28	13	17		12	
AD-ACC7	Microsoft Access 2007		1 day	R 700.00		18			24	
AD-PRJ7	Microsoft Project 2007		1 day	R 700.00		20		15		
Office Sharepoint 2007										
IN-SD7	Microsoft Sharepoint Designer 2007 Introduction		1 day	R 1,400.00		30				
AD-SD7	Microsoft Sharepoint Designer 2007 Advanced		1 day	R 1,400.00		31				

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					Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10
Applications										
OFFICE 2003 Introductory courses										
IN-WRD3	Microsoft Word 2003		1 day	R 600.00		16	20		29	
IN-EXL3	Microsoft Excel 2003		1 day	R 600.00		19	23		8	
IN-PPT3	Microsoft PowerPoint 2003		1 day	R 600.00	6	23	30			
IN-OUT3	Microsoft Outlook 2003		1 day	R 600.00		25	28	14		
IN-ACC3	Microsoft Access 2003		1 day	R 600.00				11		14
IN-PRJ3	Microsoft Project 2003		1 day	R 600.00				28		
OFFICE 2003 Intermediary training										
TM-WRD3	Microsoft Word 2003		1 day	R 700.00		17	21			
TM-EXL3	Microsoft Excel 2003		1 day	R 700.00	12	13	24		9	
TM-ACC3	Microsoft Access 2003		1 day	R 700.00				12		15
OFFICE 2003 Advanced courses										
AD-WRD3	Microsoft Word 2003		1 day	R 700.00			18	22		
AD-EXL3	Microsoft Excel 2003		1 day	R 700.00		13	20	27	10	
AD-PPT3	Microsoft PowerPoint 2003		1 day	R 700.00		30	24	29		
AD-OUT3	Microsoft Outlook 2003		1 day	R 700.00			26	31		